



**TURNING STONE**  
ENTERPRISES

TO: All Team Members  
FROM: Jim Langin, Vice President for People Operations  
CC: Kawel LauBach, Senior Vice President for People and Culture  
DATE: 1/29/2024  
SUBJECT: Year-end W-2 Information

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As we approach the upcoming tax season, the People and Culture team is here to provide you with essential information and resources. If you need assistance obtaining your W-2 form or have any questions about the information below, please visit the People and Culture team or call 315-356-1800 at any time. In the coming days, we will announce times and dates for in-person assistance at Turning Stone Resort Casino, YBR Casino & Sports Book, and Point Place Casino so you can speak directly with a member of the People and Culture team, ask questions, and receive the help you need.

Key dates:

- W-2 Distribution: W-2 forms will be accessible to all team members starting January 31, 2024.
- Tax Filing Deadline: Monday, April 15, 2024.

Obtaining Your W-2 Form:

- All team members will be able to access their W-2 online through UKG on January 31, 2024.
  - Using any computer, tablet, or through a web browser on your phone, go to <https://e14.ultipro.com/>. Click on Myself/Pay/W-2 and select Tax Year 2023.
- If you opted to receive a mailed version, your W-2 will be placed in the mail on January 31, 2024, and sent to the address listed in your UKG profile.
  - **Please take a moment to update your contact information in UKG to ensure you receive your mailed W-2.** On the UKG app, go to Menu/Profile/Edit, or make changes online at [e14.ultipro.com/Login.aspx](https://e14.ultipro.com/Login.aspx), Myself/Name, Address, and Telephone/Edit.
- If you've forgotten your UKG password, click on "Forgot your password?" for a reset link that will be sent to your email.

Tax resources:

- People and Culture will offer live support in team member areas; details will be shared soon in Team Talk.
- To print an additional copy of your W-2, log onto the UKG portal at [e14.ultipro.com/Login.aspx](https://e14.ultipro.com/Login.aspx) and navigate to Myself/Pay/W-2. Visit the "Quick Links" section of the homepage on Team Spirit

Central, or [click here](#) for a step-by-step guide.

- TurboTax is available through UKG as an option for online tax filing. Visit the “Quick Links” section of the homepage on Team Spirit Central, or [click here](#) for instructions.

As always, visit the People and Culture team anytime for support.